

June 2, 2003

Sam Prestipino  
Flesher Acres Homeowner's Association  
2243 Gold Rush  
Helena, MT 59601

Dear Sam,

I am enclosing several documents for your review in preparation for a petition to transfer your territory to School District #4, Trinity School at Canyon Creek:

- Map of the territory and legal description;
- Petition to transfer template;
- Board of Trustees Resolution to Receive Territory; and
- Board of Trustees Resolution to Transfer Territory.

In addition to the signatures of registered voters, you need to provide the information listed for (b), (c), and (d) on the petition template as attachments. Once you have that put together, you will need to contact the board chair of District #4 and request that they place you on their board meeting agenda to hear your petition of transfer. Once they approve your request, they complete the Board of Trustees Resolution.

You will then need to contact the board chair of District #13 and request that they place you on their board meeting agenda to hear your petition to transfer your territory into District #4. Their main concern will no doubt be the impact on their taxable valuation. In checking with the Revenue Department, 2003 taxable values of properties will be available in July. Once that work is completed, I will be able to get the tax information for all the properties in your territory. If District #13 approves the transfer, they will sign the resolution as the transferring district. You then submit all the paperwork to my office; I review it and certify its contents, then grant the request and order the transfer. If they do not approve the transfer, you would then submit your petition with accompanying attachments to me and I will schedule a public hearing to consider the request.

I suggest the following timeline for your consideration:

- June—Secure signatures and complete petition attachments
- July—Present petition to District #4 Board of Trustees
- August—Present petition to District #13 Board of Trustees

The earliest I can grant approval is the 4<sup>th</sup> Monday in August as outlined in law (MCA 20-6-202). If a hearing will be necessary, that would likely occur sometime in September.

Please let me know if you have any questions or need further guidance to proceed.

Sincerely,

Marsha Davis  
Lewis and Clark County  
Superintendent of Schools

CC: Poo Putsch, District #4 Board Chair  
Kim Ryan, District #13 Board Chair  
Paul Stahl, Lewis and Clark County Attorney's Office  
Paulette DeHart, Lewis and Clark County Clerk & Recorder/Treasurer